

**2022-2023** (rev. 06/30/22)

SMBSD – Human Resources

**CLASSIFIED EMPLOYEE START AND END DATES**  
for school-site-assigned employees working less than 12-months

Job Title	# of Work Days	Return to Work from Summer Break	Return to Work from Winter Break	Last Day of Work
<b>SCHOOL OFFICE MANAGER</b>	<b>200</b>	<b>Monday, August 1, 2022</b> (8 days before students return)	<b>Wednesday, January 4, 2023</b> (4 days before students return)	<b>Thursday, June 15, 2023</b> (7 days after students leave)
<b>ATTENDANCE CLERK</b>	<b>190</b>	<b>Thursday, August 4, 2022</b> (5 days before students return)	<b>Monday, January 9, 2023</b> (1 day before students return)	<b>Monday, June 12, 2023</b> (4 days after students leave)
<b>TECHNOLOGY SUPPORT TECHNICIAN I</b>	<b>190</b>	<b>Wednesday, August 3, 2022</b> (6 days before students return)	<b>Monday, January 9, 2023</b> (1 day before students return)	<b>Friday, June 9, 2023</b> (3 days after students leave)
<b>CLERK TYPIST I</b>	<b>200</b>	<b>Monday, August 1, 2022</b> (8 days before students return)	<b>Wednesday, January 4, 2023</b> (4 days before students return)	<b>Thursday, June 15, 2023</b> (7 days after students leave)
<b>CLERK TYPIST III</b>	<b>200</b>	<b>Monday, August 1, 2022</b> (8 days before students return)	<b>Wednesday, January 4, 2023</b> (4 days before students return)	<b>Thursday, June 15, 2023</b> (7 days after students leave)
<ul style="list-style-type: none"> <li>• CAFETERIA MANAGER I, II &amp; III</li> <li>• CLERK TYPIST III (Project)</li> <li>• COMMUNITY LIAISON</li> <li>• FOOD SERVICE WORKER I &amp; II</li> <li>• HEALTH ASSISTANT I / II</li> <li>• INSTRUCTIONAL ASSISTANT</li> </ul> Instructional Assistant I Instructional Assistant II-Bilingual/Bicultural Instructional Assistant II-Migrant/Bilingual Instructional Assistant II-Reading Skills Dev. Instructional Assistant II-Special Education Instructional Assistant III – Severely Handicapped <ul style="list-style-type: none"> <li>• LIBRARY MEDIA CLERK I</li> <li>• STUDENT SUPERVISION AIDE</li> </ul>	<b>180</b>	<b>Thursday, August 11, 2022</b> (First day for students)	<b>Tuesday, January 10, 2023</b> (Students return on this date)	<b>Tuesday, June 6, 2023</b> (Last day for students)